

## Appendix 1

### SPECIAL CONDITIONS THAT MAY BE ADDED TO INDOOR PUBLIC ENTERTAINMENT LICENCES

#### S 1.0 means of counting the number of patrons present

- S 1.1 The Licensee(s) shall have a means of regulating the number of persons present, in the premises at any time when used for public entertainment, which is to the satisfaction of the Licensing Authority.
- S 1.2 The Licensee(s) shall use the means for regulating numbers or persons whilst the premises is being used for public entertainment.
- S 1.3 The Licensee(s) shall, on request of an authorised officer, demonstrate to that officer the means of regulating numbers and shall give to that officer the number of persons he/she/they believe to be in the premises and that the maximum occupancy level is not exceeded.

#### S 2.0 means of controlling noise levels

- S 2.1 The Licensee(s) shall ensure that any sound attenuating devices, noise limitation devices, etc installed on the premises and/or affixed to sound equipment is operating correctly and in accordance with settings, levels, etc designed to prevent noise nuisance occurring and agreed with the Licensing Authority.

#### S 3.0 Video Surveillance Equipment

- S 3.1 The Licensee(s) shall install (OR keep installed) and operate video surveillance cameras and recording equipment at the licensed premises to the satisfaction of the Licensing Authority. Such equipment shall record the conduct of persons entering and leaving the licensed premises and their conduct in the immediate vicinity of such premises.
- S 3.2 The Licensee(s) shall retain the tapes containing the recordings made in pursuance of the above condition, for a minimum of 14 days from the time of the recording being made.
- S 3.3 The video surveillance equipment shall make a continual and contemporaneous record of the date and time on each recording made in pursuance of the above conditions.
- S 3.4 The Licensee(s) is/are responsible for the security of any video recording made and retained in accordance with the preceding conditions. Such recording shall be made available to an officer of the Licensing Authority or a police officer on request. Failure to provide the video recording, in its original form, may result in revocation of the licence and/or prosecution.

#### S 4.0 Seating

- S 4.1 Any seating in the premises shall be so arranged as to allow free access to all exits therefrom.
- S 4.2 For a closely seated audience, chairs shall be either securely fixed to the floor or alternatively shall be battened securely together in units of not less than four seats.
- S 4.3 Adequate gangways not less than 1.05m wide unless otherwise approved by the Licensing Authority, shall be provided.
- S 4.4 The gangways shall lead directly to each exit door and shall be kept free from obstruction.

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### S 5.0 Drinking Water

S 5.1 Free and unrestricted access to cold drinking water shall be provided at all times and without charge

### S 6.0 Steps and Stairways

S 6.1 The edges of the treads of steps and stairways shall be conspicuous. All gangways, exit ways and the tread of steps and stairways shall be maintained with a non-slip surface.

S 6.2 Edges of steps shall be conspicuously marked.

### S 7.0 Additional Notices to be displayed

S 7.1 Where a licence stipulates that particular parts of the premises are licensed for a particular maximum number, then notices stating the maximum number of persons (including staff) permitted to be in each relevant part of the Licensed Premises, shall be conspicuously sited in each relevant part of the Licensed Premises. Such notices shall be in letters not less than 20 millimetres high bearing the words "Maximum Occupancy" and stating the relevant maximum number.

### S 8.0 Car Parking

Adequate car parking facilities shall be made available to the satisfaction of the Licensing Authority, with stewards being appointed where necessary to control car parking arrangements.